

AGENDA

FACULTY SUCCESS CENTER ADVISORY COMMITTEE

Feb 17, 2023

TTC Room 4380

1. Call to Order: 11:04
2. Welcome and Introductions: Mary Morehouse, Marty Adams, Renee Martin, Jim Ratliff, Halea Kasishke, Molly Pfaff, Gail Fredericks, Meredith Holland, Diane Roushanger, Valerie Owens, Philipp Jonas, Steve Ott, Cynthia Schauer, David Swan
3. Approved minutes from Nov. 18., Dec. 16, 2022 and Jan. 20, 2023
4. Business:
5. Update on FERPA Instructional Sub-group
 - a. 114 respondents
 - b. >80% said they were comfortable or very comfortable with FERPA
 - c. Next step - will pick most frequently asked questions based on responses and will research what other institutions of higher education are doing
6. Summit Input April 2023
 - a. Plan is to have all breakout sessions consist of required training such as:
 - i. FERPA, Data security, situational awareness, Title XI
 - ii. Canvas Gradebook training was requested, as well as DEI and bias training
 - iii. Would like to have active shooter/defense trainings
 - b. Rotate through all of the sessions in groups
 - c. Department meetings offered, no division meetings
 - d. Arbor day ceremony offered during lunch
 - e. No keynote, will have faculty services/flipped fair in the morning
 - i. Requested volunteers to write student scenarios
 - ii. It was suggested that this group help make the scenarios relevant to issues that pop up
 - iii. Suggestion to have tables be topics instead of departments. For example - ARE, academic integrity, communication, changing courses, student complaints, transfer requirements, prereq waivers, early alert (what happens when they get back to the classroom) vs student concern form, accommodations, access to E-textbooks, classroom materials, student resources in general, international student issues, ESL students,

- iv. Suggestion that in the scenarios, they be themselves helping the students, not the students themselves, Time for debriefing after in groups with the service area staff
- v. Suggestion to have an IT check point - checking your laptop for updates or dual tracking systems

7. Fall 2023 Summit

- a. Keynotes- spoke with Sue Ellen Christian, will be available for Fall 2023, at least the faculty portion
 - i. Would like to have something downtown, but can't house everyone (college-wide) downtown
 - ii. Tag experts on our faculty to help facilitate other follow-up breakout sessions
 - iii. Suggestion to use Radisson large ballroom for all-college downtown
 - iv. Faculty would be nice to have downtown, people could go to the exhibit
 - 1. Suggestion for pre-summit interaction with the exhibit
 - v. It was stated that the planetarium staff would love to have more people come

8. Other:

- a. Workshop updates/feedback

9. Next Meetings (in-person TTC 4380): **March 24 at 8:00 am**, April 21

10. Adjournment: 12:10 pm